

**MINUTES**  
**WEBER COUNTY COMMISSION**

Tuesday, May 5, 2020 - 10:00 a.m.  
Weber Center, 2380 Washington Blvd., Ogden, UT

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Commission meeting and the substance "in brief" of their comments. Such statements may include opinion or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

**WEBER COUNTY COMMISSIONERS:** Gage Froerer, "Jim" H. Harvey, and Scott K. Jenkins.

**STAFF PRESENT:** Ricky D. Hatch, County Clerk/Auditor; Bryan Baron, Deputy County Attorney; and Fátima Fernelius, of the Clerk/Auditor's Office, who took minutes.

**A. WELCOME** - Chair Froerer

**B. PLEDGE OF ALLEGIANCE** - Todd Ferrario

**C. INVOCATION** - Bryan Baron

**D. THOUGHT OF THE DAY** - Chair Froerer

**E. PUBLIC COMMENTS:** Ralph Price, of Ogden, thanked the Commission for all they've been doing, stating that everyone has an even bigger responsibility in this COVID-19 pandemic to help the less fortunate and asked for a Commission letter of continued support for the Lantern House. Commissioner Jenkins spoke of the tremendous efforts to test and keep the virus out of the Lantern House and Commissioner Harvey said that masks had been passed out there.

**F. CONSENT ITEMS:**

1. Warrants #2703-2711 and #449244-449352 in the amount of \$1,369,319.82

2. Purchase orders in the amount \$74,481.31

3. Minutes for the meeting held on April 28, 2020

4. Surplus Theater/Conference Center equipment from the Ogden Eccles Conference Center

5. Surplus eight mountain bikes from the County Sheriff's Office

6. Change Order #6 with Staker Parson on the 12<sup>th</sup> Street project contract for irrigation changes along 12<sup>th</sup> St.

7. Change Order #7 with Staker Parson on the 12<sup>th</sup> Street project contract for Weber Basin waterline changes

Commissioner Harvey moved to approve the consent items; Commissioner Jenkins seconded.

Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

**G. ACTION ITEMS:**

**1. WEBER COUNTY RAMP BOARD'S REQUEST FOR APPROVAL OF EZ RAMP GRANT RECOMMENDATIONS**

Shelly Halacy, of the County Commission Office, stated that there were \$120,000 in requests and 56 projects were selected for \$60,000, the available amount. RAMP had also discussed the issues relating to COVID-19 and that next year there may be less funding.

Commissioner Jenkins moved to approve Weber County RAMP Board's EZ RAMP grant recommendations; Commissioner Harvey seconded.

Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

**2. AGREEMENT WITH OGDEN CITY REGARDING CITY'S REVIEW/APPROVAL OF CERTAIN WEBER CENTER SITE PLAN CHANGES**

Scott Mendoza, of County Community Development, stated that in the summer 2018 the county submitted a site plan review application to the City for changes around the Weber Center due to the impending parking structure demolition. The county received approval and temporary reduction in landscaping, front yard setbacks, and parking spaces (from current 296 down to 111). The county has secured additional parking offsite. The city asks the county to commit to redesign the site, coming up to current standards, and submit an application within the next five years.

Commissioner Harvey moved to approve the agreement with Ogden City regarding the City's review and approval of certain Weber Center site plan changes; Commissioner Jenkins seconded.

Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

**3. CONTRACT WITH DOUGLAS ARCHERY FOR A CONCESSIONAIRE AT ARCHERY PARK**

Todd Ferrario, County Ice Sheet and Parks & Recreation Division Director, presented this basic concessionaire contract. The county spoke with all archery companies in Davis and Weber Counties to try formulating the best for our county. The county will receive 5% of every dollar that the concessionaire sells. Commissioner Jenkins moved to approve the contract with Douglas Archery for a concessionaire at Archery Park; Commissioner Harvey seconded.

Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

**4. CONTACT WITH THE MASTERS TOUCH, LLC, FOR PRINTING, MAILING, EMAILING VALUATION & TAX NOTICES**

John Bond, County Treasurer, stated that this new company offers a great amount of flexibility and also very significant savings, which he outlined. He gave credit to the great work by others who worked on this, including the Information Technology Department. Ricky Hatch, County Clerk/Auditor, stated that one of the main reasons for selecting this printer was its ability to issue, at the taxpayers' request, electronic notices rather than mailing them, which is a convenience for the taxpayers and a savings for the county. These documents are complex and crucial and the county set out about two years ago to redesign them to make them more understandable/informative and it took several months and iterations. This company has been phenomenal to work with and very responsive. Mr. Bond addressed Chair Froerer's question stating that notice delivery was done by both electronic and postal mailing last year and will be also be done this year. Next year it will be just electronic notices and the savings will increase. Chair Froerer encouraged moving to electronic delivery. Mr. Bond said that this year they got the Legislature to approve the protection of email addresses as private records. The commissioners thanked Mr. Bond and staff for this work and savings to the county.

Commissioner Jenkins moved to approve the contract with The Masters Touch, LLC, for printing, mailing, and emailing valuation notices and tax notices; Commissioner Harvey seconded.  
Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

**5. CONTRACT WITH LINDSEY WATKINS TO ASSIST IN FULFILLING THE DATA COLLECTION REQUIREMENT FOR THE INDIGENT DEFENSE COMMISSION (IDC) GRANT**

Bryan Baron, Deputy County Attorney, stated that the county received these State grant funds and it requires the county to provide such a large amount of information that the County Attorney's Office asked the IDC to be able to use some grant money to hire an administrative assistant to help gather that data, which they approved. This went out to bid and there were 143 applicants, with Ms. Watkins rising to the top. Commissioner Harvey referred to a letter he received from a citizen about the county not putting the money back from capital cases, and he stated that the funds have to be used for very specific purposes.

Commissioner Harvey moved to approve the contract with Lindsey Watkins to assist in fulfilling the data collection requirement for the Indigent Defense Commission grant; Commissioner Jenkins seconded.  
Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

**6. CONTRACT WITH NORAH RUDIN FOR A DNA ANALYSIS EXPERT**

Bryan Baron, Deputy County Attorney, noted the county's requirement to provide defense resources. The court approved Ms. Rudin to provide DNA analysis and ordered the county to pay her fees. This contract is to provide more control as they bill the county.

Commissioner Harvey moved to approve the contract with Norah Rudin for a DNA analysis expert; Commissioner Jenkins seconded.  
Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

**I. COMMISSIONER COMMENTS:** Commissioner Harvey said that it is good to meet again in person and noted that the county kept very busy as zoom meetings facilitated a lot of efficiency because there was no traveling involved. He asked everyone to remember to exercise safety with this pandemic so the county can get back to normal. Commissioner Jenkins said that the county has done an amazing job, he encouraged following the safety guidelines, and is impressed with 0 new cases this past weekend. Chair Froerer agreed that they have been just as busy if not busier with zoom meetings. He has been impressed with the productivity and does not feel the county skipped a beat.

**J. ADJOURN**

Commissioner Harvey moved to adjourn at 10:52 a.m.; Commissioner Jenkins seconded.  
Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

Attest:

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Gage Froerer, Chair  
Weber County Commission

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Ricky D. Hatch, CPA  
Weber County Clerk/Auditor