

**MINUTES**  
**WEBER COUNTY COMMISSION**

Tuesday, July 17, 2018 - 10:00 a.m.  
Commission Chambers, 2380 Washington Blvd., Ogden, Utah

*In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Commission meeting and the substance "in brief" of their comments. Such statements may include opinion or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.*

**WEBER COUNTY COMMISSIONERS:** James "Jim" H. Harvey, James Ebert and Scott K. Jenkins.

**OTHER STAFF PRESENT:** Lynn Taylor, of the County Clerk/Auditor's Office; Christopher Crockett, Deputy County Attorney; and Fátima Fernelius, of the Clerk/Auditor's Office, who took minutes.

- A. **WELCOME** – Chair Harvey
- B. **INVOCATION** – Lynn Taylor
- C. **PLEDGE OF ALLEGIANCE** – Brooke Stewart
- D. **THOUGHT OF THE DAY** – Commissioner Ebert

E. **PUBLIC COMMENTS:** None.

**F. CONSENT ITEMS:**

- 1. Warrants #1492-1494 and #429961-430168 in the amount of \$811,941.43.
- 2. Purchase orders in the amount of \$82,460.40.
- 3. Minutes for the meeting held on July 10, 2018.
- 4. Minutes for the Board of Canvassers meeting held on July 10, 2018.
- 5. New business licenses.
- 6. Cancel regular Commission Meeting scheduled for July 24, 2018; the next meeting will be July 31, 2018.
- 7. Final approval of Sunset Equestrian Cluster Subdivision Phase 1, consisting of 20 building lots & 14 agriculture preservation parcels.

Commissioner Jenkins moved to approve the consent items; Commissioner Ebert seconded.

Commissioner Ebert – aye; Commissioner Jenkins – aye; Chair Harvey – aye

**G. ACTION ITEMS:**

- 1. **RESOLUTION APPOINTING A MEMBER TO THE WEBER COUNTY CAREER SERVICE COUNCIL – RESOLUTION 32-2018.**

Sarah Swan, Administrative Services Director, noted that it is a requirement for the county to have this 3-member bipartisan council, which hears employee grievances. The terms are three years, expiring June 30 of each year, with staggered terms. This has not been looked at for some time and the current members have been serving 10+ years. A new appointment needs to be made and the council recommends Jan Zogmaister, who meets the requirements.

Commissioner Jenkins moved to adopt Resolution 32-2018 appointing Jan Zogmaister to the Weber County Career Service Council; Commissioner Ebert seconded.

Commissioner Ebert – aye; Commissioner Jenkins – aye; Chair Harvey – aye

- 2. **FIRST READING OF AN ORDINANCE AMENDMENT RELATED TO SURPLUS PROPERTY DISPOSAL AND MOVING TITLE 2, CHAPTER 9, ARTICLE X TO A NEW CHAPTER WITHIN TITLE 2.**

Sean Wilkinson, County Community Development Director, presented amendments to add clarification regarding when the county disposes of surplus property, and these include the county receiving fair market value for the sale of real property, a new method for distributing funds received from the sale of a parcel struck off to the county at tax sale, a new method for determining how to dispose of the property, defining a preferential interest in property, creating a new chapter for disposal of surplus property and moving it from Chapter 9 in Title 2 to the new Chapter 21.

Commissioner Ebert moved to approve the first reading of an ordinance amendment related to Surplus Property Disposal and moving Title 2, Chapter 9, Article X to a new chapter within Title 2; Commissioner Jenkins seconded.

Commissioner Ebert – aye; Commissioner Jenkins – aye; Chair Harvey – aye

**3. LOCAL TRANSPORTATION FUNDING AGREEMENT WITH HUNTSVILLE TOWN TO ESTABLISH THE TERMS RELATED TO THE HUNTSVILLE TOWN HWY 166 PROJECT.**

Brooke Stewart, with County Community Development, stated that this is a pedestrian safety connection project where Highway 166 intersects with SR 39. The original funding agreement was approved by the County Commission in February 2018 for \$148,024 from Sales Tax Funds for construction of the pathway. Huntsville Town put the project out for bid and of the six contractors who attended the pre-bid meeting two bid on it. Huntsville found that the new bid was significantly higher than the original cost estimate; the general constructions costs had increased since the original bid. Additionally, Huntsville had planned to use onsite fill but it turned out to be inadequate material, they had not anticipated traffic control costs, and there was a misstated unit cost of fractured rock. Huntsville submitted an amended request for an additional \$81,115 from Sales Tax Funds to cover the unexpected costs, which was approved for recommendation by WACOG on June 4, 2018. The total project funding request from Sales Tax funds is \$229,139. Huntsville is contributing \$30,300.

Commissioner Jenkins moved to approve the Local Transportation Funding Agreement with Huntsville Town to establish the terms related to the Huntsville Town HWY 166 project; Commissioner Ebert seconded.

Commissioner Ebert – aye; Commissioner Jenkins – aye; Chair Harvey – aye

**4. CONTRACT WITH WEST COAST CODE CONSULTANTS, INC., FOR PLAN REVIEW AND INSPECTION SERVICE.**

Sean Wilkinson, County Community Development Director, stated that this contract relates to the County Building Inspection Division. It went through the procurement process and West Coast Code Consultants was the only bidder. The county has worked with West Coast Code Consultants in the past and would like to continue to use their services for plan review and building inspection services on an as needed basis. The contract amount is up to approximately \$50,000/year which was budgeted for in the 2018 budget. Mr. Wilkinson addressed Commissioner Jenkins' questions about the county's backlogs and State statute, outlining the timely requirements for the county to have inspections and first plan reviews completed and the exigency to outsource some of the plans. Commissioner Ebert spoke of the value in outsourcing when it is more efficient and financially sustainable. Chair Harvey noted that the county initiated a meeting about a year ago with the President of the Northern Wasatch Home Builders Association and others and now some processes have been drastically shortened/streamlined. He commended Mr. Wilkinson and his staff on this progress.

Commissioner Jenkins moved to approve the contract with West Coast Code Consultants, Inc., for plan review and inspection service; Commissioner Ebert seconded.

Commissioner Ebert – aye; Commissioner Jenkins – aye; Chair Harvey – aye

**H. CLOSED SESSION TO DISCUSS STRATEGY RELATING TO IMMINENT OR ONGOING LITIGATION.**

Commissioner Ebert moved to convene a closed session to discuss strategy relating to imminent or ongoing litigation; Commissioner Jenkins seconded.

Commissioner Ebert – aye; Commissioner Jenkins – aye; Chair Harvey – aye

No action was taken on the closed session.

**I. COMMISSIONER COMMENTS:** None.

**J. ADJOURN**

Commissioner Jenkins moved to adjourn at 11:00 a.m.; Commissioner Ebert seconded.

Commissioner Ebert – aye; Commissioner Jenkins – aye; Chair Harvey – aye

Attest:

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James "Jim" H. Harvey, Chair  
Weber County Commission

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Ricky D. Hatch, CPA  
Weber County Clerk/Auditor