

**Weber-Morgan Board of Health
Minutes of Meeting
November 28, 2022**

The Weber-Morgan Board of Health held its regular meeting on November 28, 2022, in the Health Department Annex conference room at 455 23rd Street. The meeting was called to order at 4:00 pm. With Dr. Frank Brown presiding.

BOARD MEMBERS PRESENT:

Dr. Frank Brown	Bonnie Wahlen - Virtual	Gage Froerer – Virtual
Ali Martinez	Cheryle Allen - Virtual	Jason Boren - Virtual
Angela Choperka	Jared Anderson	Kevin Eastman - Virtual
Dr. Kenneth Johnson	Dr. Lee Schussman	

BOARD MEMBERS ABSENT:

Leonard Call Dr. Douglas Jacobs

STAFF MEMBERS PRESENT:

Brian Cowan	Scott Braeden	Cami Sullenger
Michela Harris	Bryce Sherwood	Kristen Anderson
Lori Buttars	Jarelyn Cox	Sean Hansen
Lekelsi Talbot	Elvira Odeh	Elizabeth Jones

OTHERS PRESENT:

Brandan Quinney

Welcome and Introductions- Dr. Frank Brown

Dr. Frank Brown calls the meeting to order at 4:09 p.m. and welcomes those in attendance.

Approval of Board of Health Minutes of October 24, 2022 Motion Passes

A **MOTION** is made by **Dr. Lee Schussman** and **SECONDED** by **Dr. Kenneth Johnson** to approve the minutes as written. The **MOTION** passes unanimously.

Utah Healthy Places Index Report

Information Only

Bryce Sherwood/ Elizabeth Jones

Bryce Sherwood Bryce Sherwood introduces The Utah Healthy Place Index and how the Weber-Morgan Health department uses the data to further build capacities internally and externally with our partners. He continues to introduce Elizabeth Jones who has taken the training on how to navigate the Utah Healthy Place Index website. Elizabeth Jones presents the website and explains how this website is a mapping tool that helps community leaders, policymakers, public health professionals, and other state holders get a good sense of their communities by identifying health inequities. It can also help with evaluating needs and applying for grants. Data is collected from US Census with provides a lot of demographic data, CDC has survey data, and EPA

and Weber Human Services are large providers as well. Proceeds to show navigation of the website. Elizabeth Jones talks about how in 2016 Ogden City created a contest to redesign Lester Park and used data from the website. Although the project did not advance it helped look at physical inactivity in the areas surrounding Lester Park. Bryce Sherwood adds that they are working to finish finalizing the Community Health Assessment (CHA) which would lead to our Community Health Improvement Plan (CHIP) that these data will help influence, along with the quality improvement projects that the health department will be doing in February. Kevin Eastman expresses appreciation for the program and states this tool is very helpful to map clinically and his department continues to use it.

Health Officer Annual Performance – Brian Cowan Information Only

Brian Cowan expresses gratitude for the opportunity to work with all the staff at the Weber-Morgan Health Department. Continues to talk about the growth of the health department now that the Annex building is complete, and the opportunity to partner with Weber Human Services that was given by Morgan City to have a centralized place to serve Morgan County residents. This partnership will build our presence in Morgan County and provide resources to the residents. Brian speaks about the task the Covid-19 Response Team had, seeing the highest number in the Covid-19 pandemic, while at the same time operating in the most restrictive legislation-created conditions. The team was creative in how they responded to Covid-19 and the messaging put out to the public. The highlighted points were the response to schools, having the ability to build school teams that would monitor cases, and supporting schools and their efforts, as well as keeping case numbers low enough that school closures were kept to a minimum. Another highlight was how the health department created a rubric to establish responses to vaccination events. This will help fill the gaps for services the community cannot provide for themselves considering the limited access to services that some people in the community may have. By creating the rubric for vaccination events we prioritize vaccination outreach. The health department continues to focus on prioritizing schools and underserved populations with assistance in case monitoring, still having active school teams to finish out the school year and maintaining case numbers low. Brian speaks about the efforts through the Monkey-pox response, though it has been a much smaller scale, health department efforts have been successful. Only having 10 positive cases, maintaining numbers low base on case investigation, contact outreach, and vaccination efforts. One hundred fifty-two Monkey-pox vaccinations were administered and 185 have received at least one dose. Brian talks about drafting and presenting to the board of finance the management plan for the health fund and what the plan would be in the event we have to respond to another outbreak but also planning for the upkeep of our facilities. Another highlight is the development of a team that will be focusing on strategic planning. Covid-19 identified a few key positions that were missing in the health department, not having a full-time epidemiologist, public health informaticist, and performance management staff. Website improvements and updates in new medical records and billing systems are in process. Brian identifies some places to improve such as working better with community partners, and insuring responsibilities are delegated to the proper agencies for better efficiency.

Chairs Report- Dr. Frank Brown

Information Only

Dr. Frank Brown states there is no report.

Executive Closed Session – Dr. Frank Brown

Motion Passes

Health Officer Evaluation and Compensation

A **MOTION** is made by **Bonnie Wahlen** and **SECONDED** by **Angela Choperka** to move into an Executive Closed session to discuss the character, professional competence, or physical or health of an individual. Roll call was taken. All vote Aye. The **MOTION** passes unanimously.

Reconvene Regular Meeting – Dr. Frank Brown

Motion Passes

A **MOTION** is made by **Dr. Kenneth Johnson** and **SECONDED** by **Angela Choperka** to reconvene. Roll call was taken. All vote Aye. The **MOTION** passes unanimously.

Health Officer Action – Dr. Frank Brown

Motion Passes

Dr. Frank Brown reports that the evaluation is complete and thanks Brian Cowan for his work and expresses his appreciation for all the work he has done at the health department. **Dr. Frank Brown** informs Brian Cowan that Ali Martinez and himself will meet with him to review the results of the surveys. A **MOTION** is made by **Dr. Kenneth Johnson** and **SECONDED** by **Angela Choperka** to authorize a 2.5% pay for performance bonus in accordance with the approved budget and Weber County policy. The Health Officer's evaluation is satisfactory. A roll call was taken and all voted Aye. The **MOTION** passes unanimously.

Ali Martinez

The meeting adjourns at 6:00 pm.