

LIST OF CURRENT JOB OPENINGS IN WEBER COUNTY CORPORATION. PLEASE DISTRIBUTE TO PERSONS IN YOUR AGENCY
CONCERNED WITH JOB RECRUITMENT AND PLACEMENT

<u>JOB TITLE</u>	<u>SALARY</u>	<u>ISSUE</u>
CUSTODIAL MAINTENANCE WORKER	\$8.00/HR	12-5-2014
WEBER COUNTY ICE SHEET - PT 19 HR/WK	8 AM TO 12 Noon Generally	

JOB SUMMARY Under close supervision of an administrative supervisor, performs a variety of semi-skilled and unskilled custodial and minor maintenance work involving County facilities.

MAJOR DUTIES (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.) Performs a variety of custodial work including sweeping, mopping, scrubbing, waxing, and polishing floors by hand or machine; washes windows, screens, sills, woodwork, doors, desks, walls, and ceilings. Cleans and sanitizes restrooms; dusts and vacuums rooms; collects trash and disposes of waste. Locks and unlocks doors; replaces light bulbs; makes routine repairs and reports other repairs needed to a superior. Mows grass, shovels snow, maintains walks, and assists in keeping outside premises in an orderly manner. Cleans, maintains, and stores tools and equipment. Performs related work as required.

MINIMUM QUALIFICATIONS No minimum education level set, AND None required,

Ability to learn the methods, materials and equipment used in cleaning and building maintenance work; ability to perform moderately strenuous manual labor for extended periods of time; ability to follow written and verbal instructions; ability to establish and maintain effective working relationships with employees, other departments, and the general public.

SPECIAL QUALIFICATIONS Must possess or be able to possess a valid Utah Drivers License and good driving record. Must be on call 24 hours a day; must have a telephone. Must be adaptable to changing work hours as shift hours may be changed.

TOOLS AND EQUIPMENT USED Floor buffers, steam cleaners, carpet cleaners, washers, vacuum, mops, broom, dusting equipment.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to ice skate; stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 45 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee occasionally works near moving mechanical parts. The employee occasionally works in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, and toxic chemicals. The employee is occasionally exposed to risk of electrical shock. The noise level in the work environment is usually quiet during night shift operations and noisy during the day and evening shift. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

POSITION CLOSES: December 19, 2014

APPLICATION AVAILABLE AT AND MUST BE SUBMITTED TO:

Weber County H.R., 2380 Washington Blvd., 3rd Floor, Suite 340, Ogden, Utah 84401

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - DRUG & BACKGROUND TESTING REQUIRED