

MINUTES
WEBER COUNTY COMMISSION
Tuesday, February 18, 2020 - 10:00 a.m.
2380 Washington Blvd., Ogden, Utah

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Commission meeting and the substance "in brief" of their comments. Such statements may include opinion or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

WEBER COUNTY COMMISSIONERS: Gage Froerer, "Jim" H. Harvey, and Scott K. Jenkins.

STAFF PRESENT: Ricky D. Hatch, County Clerk/Auditor; Christopher Crockett, Deputy County Attorney; and Fátima Fernelius, of the Clerk/Auditor's Office, who took minutes.

- A. WELCOME** - Chair Froerer
- B. INVOCATION** - Scott Park
- C. PLEDGE OF ALLEGIANCE** - Fátima Fernelius
- D. THOUGHT OF THE DAY** - Commissioner Jenkins

E. PUBLIC COMMENTS: None.

F. PRESENTATIONS:

1. PRESENTATION ON CONTROLS OVER ACH PAYMENTS.

Jason Horne, Purchasing Agent, provided clarification on last week's discussion on ACH payments including that the program is not intended to bypass appropriate procurement or payment procedures and it complements the existing processes available, that new users must attend PCard training before receiving a card, that there are refresher trainings when audit results recommend it, that PCard logs are audited every four months by the Clerk/Auditor's Office and must be completed and signed off by a supervisor every month, and that single transactions are limited to \$2,000 or less, with average credit limits of \$2,500. The two PCards within the Purchasing Department are the only cards in the county with higher single transaction/monthly limits. Scott Parke, County Comptroller, echoed Mr. Horne's statements and added that every transaction is scanned to make sure nothing is wrong. Then based on the risk level (low, moderate, or high) of individual PCard holders, a sample of their individual transactions is audited. He pointed out that there are very small error rates considering the volume of transactions, and that there is a very good understanding and handling of the PCard process. Commissioner Harvey complimented the Clerk/Auditor's Office and their good work. He appreciates that the independent auditor moved under that office from the Commission, recognizing the importance of separation, and he is comfortable with the check and balance system which is part of good accounting practices. Commissioner Jenkins' had questioned this item last week because it is his job to oversee it, and he is comfortable that the public funds are being handled appropriately. Chair Froerer said that these types of questions and discussions are healthy and is very pleased with the financial controls.

2. UTAH DIVISION OF WILDLIFE RESOURCES - PAYMENT IN LIEU OF TAXES CHECK.

Ben Nadolski, recently appointed Northern Regional Office Supervisor, presented this annual payment. This check is for \$9,124.35.

G. CONSENT ITEMS:

- 1. Warrants #2425-2455 and #447381-447381 in the amount of \$1,389.353.70.
- 2. Purchase orders in the amount of \$77,457.26.
- 3. Minutes for the meeting held on February 11, 2020.
- 4. New business licenses.
- 5. Request by Weber County Tax Review Committee to approve a refund in taxes in the amount of \$319.65 for Parcel #03-026-0008 based on a square footage calculation error.
- 6. Request by Weber County Clerk/Auditor's Office, Elections Division, to approve the poll workers for the 2020 Presidential Primary Election.
- 7. Rental contract with the Utah Division of Wildlife Resources to hold 2020 RAC meetings in the Weber Center.

Commissioner Jenkins moved to approve the consent items; Commissioner Harvey seconded.
Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

H. ACTION ITEMS:

1. CONTRACT WITH FREEDOM RIDERS TO HOLD 2020 THERAPEUTIC RIDING FOR SPECIAL NEEDS CHILDREN.

Duncan Olsen, GSEC General Manager, presented this contract.

Commissioner Harvey moved to approve the contract with Freedom Riders to hold therapeutic riding for special needs children in 2020; Commissioner Jenkins seconded and asked if Freedom Riders had been booted out of the Golden Spike Arena during the winter. Mr. Duncan responded that the county does not have a winter program and will follow up on it.

Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

**2. CONTRACTS FOR PRODUCTION OF 2020 KIDS ACT UP THEATER CAMP’S *SHREK JR.*:
JED BROBERG-DIRECTOR; PEYTON DAVIS-MUSIC DIRECTOR; SARAH HEINER-CHOREOGRAPHER**

Jennifer Graham, of County Culture, Parks and Recreation, presented these contracts.

Commissioner Harvey moved to approve these contracts for production of the 2020 Kids Act Up Theater camp’s *Shrek Jr.*: Jed Broberg; Peyton Davis and Sarah Heiner; Commissioner Jenkins seconded.

Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

3. FIRST READING OF AN ORDINANCE AMENDING CERTAIN FEES TO THE WEBER COUNTY FEE ORDINANCE.

Jennifer Graham, of County Culture, Parks and Recreation, presented this item resulting from the annual fee review for the Golden Spike Event Center. Ms. Graham and Duncan Olsen, GSEC General Manager, outlined the slight changes to hourly rates, mini events rates, etc., to be more in line with competition. Commissioner Harvey appreciates their efforts to stay on top of this item.

Commissioner Jenkins moved to approve the first reading of an ordinance amending certain fees to the Weber County Fee Ordinance; Commissioner Harvey seconded.

Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

I. COMMISSIONER COMMENTS: None.

J. ADJOURN

Commissioner Harvey moved to adjourn at 10:52 a.m.; Commissioner Jenkins seconded.

Commissioner Harvey – aye; Commissioner Jenkins – aye; Chair Froerer – aye

Attest:

Gage Froerer, Chair
Weber County Commission

Ricky D. Hatch, CPA
Weber County Clerk/Auditor